

APPROVED MINUTES OF THE MARCH 27, 2006 MEETING OF THE FAIRFAX COUNTY SMALL BUSINESS COMMISSION

Location: Fairfax County Government Center, 12000 Government Center Parkway,
Fairfax, Virginia, Conference Rooms 9

Attending: **SBC Members**
Katy Fike, Mount Vernon District
Beatrice Malone, Hunter Mill District
Scott Monett, Dranesville District
Elizabeth Novak, Mason District
Mark Roeber, Springfield District
Robert Secundy, At-Large

Staff (Department of Purchasing and Supply Management)

David Dise, Deputy Director
Marvis Marshall, Vendor Relations Division
Ingrid Abernathy, Administrative Assistant

Absent: Marjorie Castro, At-Large
Thomas Kim, At-Large
Samuel Phipps, Lee District
John Elzroth, Providence District
Marvin Powell, Sully District
Peter Nguyen, Braddock District

Mark Roeber called the meeting to order at 7:10 pm

Roll Call was taken by Ingrid Abernathy

Minutes from the February 27, 2006 meeting were approved as submitted.

Katy Fike presented motion, Beatrice Malone seconded. The motion carried

Introduction of Guests – David Dise, Deputy Director of the Department of Purchasing Supply and Management (DPSM), represented Cathy Muse in her absence; and addressed the Commission on his bio information and stated he would attend more future to see how he can be of better service to the Commission if needed.

General Public Comments

Mark Roeber informed the group of recent activity in assisting commercial businesses, answering approximately over 100 emails, partnering with outreach business that helped small business owner's move in the right direction to help meet their goals.

Committee Assignments

Mark informed the Commission that this report would be provided at a future meeting.

Email Status

The agenda item was passed, as there was no report at this time.

Annual Report

Draft report is completed and under review. Marvis added that any revisions to the Charter and By-laws the Commission is required to do.

Long Term Project

Bob Secundy passed on pertinent/useful information for Mark to review regarding what the State of Illinois Chamber of Commerce was doing to help small business and the health care issues they face. Mark will review and send the Commission the website information to review and discuss at the next meeting

Katy made mention of the Partnership for the Working Poor who helps those in need of medical assistance and/or care. Scott added that he was aware of an organization that has developed a limited health plan and will submit additional information to Mark for his review. Mark made mention of speakers he would like to invite at a Commission meeting from the Virginia Portal and Virginia Hispanic Chamber of Commerce.

Outreach

Mark stated he was looking for people to help in outreach community efforts to the Center for Innovative Technology (CIT) and follow-up calls to EDA be continued.

Vice Chairman's Report

Absent from meeting.

Staff Reports

SBC Representatives for: Local Chambers of Commerce, Business Councils, SBC Committees form was distributed by Marvis the Commission's requests. The members reviewed the listing and it was determined that Scott Monett and Beatrice Malone would attend a couple of meetings before a determination be made as to whether they should join the respective chambers requiring SBC representation.

Members Report

Mason District - (Elizabeth Novak)

Libby updated the Commission on various events taking place to include those that have passed that are both useful and informative. She inquired whether membership fees would be paid by the County if she joined another Chamber, and Marvis stated there was an approval process as well as a capped amount. Marvis and Libby will discuss in more details of what the next appropriate steps should be taken in the event she joins. Libby reported that a guest will be attending the April meeting from the

Community Based Partnership to do a presentation. The Chairman indicated that the guest join the Commission at the next meeting.

Hunter Mill District – Beatrice Malone reported on the Reston Economic Update 2007-2015 held on March 23rd, summarizing the conference and what the economic trends will bring in the coming years.

Reston District – Bob Secundy reiterated earlier discussion regarding the State of Illinois Health Plan.

Dranesville District – Scott Monett made mention of a recent town meeting where he learned important facts about Virginia's funding percentages. He also provided Marvis with the McLean Chamber of Commerce Calendar of Events. Additionally, it was noted that the SBA Newsletter would be a good source of information for the SBC Members.

Mt. Vernon Lee District – Katy Fike verbally gave a listing of upcoming events from March – August 2006. She emphasized on the Golf Classic/Silent Auction on June 12th which benefits scholarship funding. Also she noted the (5) sites the Chamber is organizing to help the disadvantage thru providing free physicals, immunizations, back-to-school items, etc. Other events included the Mt. Vernon formal dinner, Business Luncheon in April, and the meeting on How to do Business in the Commonwealth, scheduled in May. Please review the Chamber's website for additional information regarding all of the above.

New Business

Mark touched briefly that he would send to Scott the contact press list he needed.

Adjournment

There being no further business, Libby Novak moved to adjourn, and Scott Monett seconded. Meeting was adjourned at 8:05pm.